



INTERNAL QUALITY ASSURANCE CELL JIS COLLEGE OF ENGINEERING

Ref.: JISCE/IQAC/GM/2019-20/02

02.12.2019

NOTICE

IQAC

It is hereby notified that IQAC meeting for the Academic Year 2019-2020 is scheduled to be held on 6th December, 2019 from 05:15 PM onwards. Please make it convenient to attend the meeting at room no 110 to discuss on the following agendas. All concerned are hereby requested to make their one year plan (AY: 2019-2020) in terms of quality enhancement in the institute and present in the meeting.

Agenda:

- 1. To confirm and approve the minutes of the last IQAC meeting held on 09.09.2019**
- 2. To note and ratify the action taken report (ATR) of the last IQAC meeting**
- 3. Signing of MOU with reputed Industries undertaken for working on R&D Problem**
- 4. Preparation and suggestion for AQAR for 2020-2021.**
- 5. Value Added Course**
- 6. Miscellaneous**

Ms. Madhura Chakraborty
Coordinator, IQAC
JISCE

Copy to:

- 1. Principal, JISCE**
- 2. All HODs**
- 3. Registrar/Deans**
- 4. All IQAC cell members**



INTERNAL QUALITY ASSURANCE CELL JIS COLLEGE OF ENGINEERING

MEMBERS OF IQAC CELL

Sl. No.	Name	Department/ Work Status	Designation	IQAC Designation	Representation As Per Norms
1	Dr. Malay R. Dave	Administration	Principal ,JISCE	Chairman	Head of the Institute
2	Ms. Madhura Chakraborty	ECE	Asst. Professor	Coordinator	Teacher
3	Dr. Sila Singh Ghosh	Administration	VP-CR, JIS Group	Representative from Management	VP-CR, JIS Group
4	Dr. Partha Sarkar	Administration	Vice-Principal, JISCE	Member, IQAC JISCE	Vice-Principal, JISCE
5	Dr. Papun Biswas	EE	HOD	Director, IQAC, JISCE	Director, IQAC, JISCE
6	Dr. Sabyasachi sen	BSHU	Dean	Dean R & D, JISCE	Sr. Administrative Staff
7	Dr. Biswarup Neogi	ECE	HOD	Member, IQAC JISCE	Teacher
8	Dr. Anal Ranjan Sarkar	ME	Asst. Professor	Member, IQAC JISCE	Teacher
9	Dr. Debasish Das	CE	HOD	Member, IQAC JISCE	Teacher
10	Mr. Sudipta Sahana	CSE	Asst. Professor	Member, IQAC JISCE	Teacher
11	Dr. Bidhan Malakar	EE	Asst. Professor	Member, IQAC JISCE	Teacher
12	Mr. Soumyabrata Saha	IT	HOD	Member, IQAC JISCE	Teacher
13	Ms. Kavya Jaiswal	Administration	Administrative Officer	Alumni Member	Admin Staff
14	Mr. Kaustav Das	CE	Asst. Professor	Invitee	Teacher
15	Mr. Jit Chakraborty	BSHU	Asst. Professor	Invitee	Teacher
16	Ms. Tiyasha Patra,	EE 2 nd Year,	Student	Student Representative	Student
17	Dr. Ashit Kr. Sen	Pannalal Institution,Kaly ani	Principal	External Member	Head of the Institution
18	Mr. Rajendra Rout	GapCon Engineering	Manager	External Member	Administrative Officer



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2	Ms. Madhura Chakraborty	ECE	Asst. Professor	Coordinator	Coordinator
3	Dr. Sila Singh Ghosh	Administration	VP-CR, JIS Group	Representative from Management	VP-CR, JIS Group
4	Dr. Partha Sarkar	Administration	Vice- Principal, JISCE	Member, IQAC JISCE	Vice-Principal, JISCE
5	Dr. Papun Biswas	EE	HOD	Director, IQAC, JISCE	Director, IQAC, JISCE
6	Dr. Sabyasachi sen	BSHU	Dean	Dean R & D, JISCE	Sr. Administrative Staff
7	Dr. Biswarup Neogi	ECE	HOD	Member, IQAC JISCE	Teacher
8	Dr. Anal Ranjan Sarkar	ME	Asst. Professor	Member, IQAC JISCE	Teacher
9	Dr. Debasish Das	CE	HOD	Member, IQAC JISCE	Teacher
10	Mr. Sudipta Sahana	CSE	Asst. Professor	Member, IQAC JISCE	Teacher
11	Dr. Bidhan Malakar	EE	Asst. Professor	Member, IQAC JISCE	Teacher
12	Mr. Soumyabrata Saha	IT	HOD	Member, IQAC JISCE	Teacher
13	Ms. Kavya Jaiswal	Administration	Administrat ive Officer	Alumni Member	Admin Staff
14	Mr. Kaustav Das	CE	Asst. Professor	Invitee	Teacher
15	Mr. Jit Chakraborty	BSHU	Asst. Professor	Invitee	Teacher
16	Ms. Tiyasha Patra,	EE 2nd Year,	Student	Student	Student



INTERNAL QUALITY ASSURANCE CELL JIS COLLEGE OF ENGINEERING

				Representative	
17	Dr. Ashit Kr. Sen	Pannalal Institution, Kalyani	Principal	External Member	Head of the Institution
18	Mr. Rajendra Rout	GapCon Engineering Pvt. Ltd.	Manager	External Member	Administrative Officer

Minutes of the IQAC meeting held on 6th December, 2019 at 5:15 PM at Room No 110.

The following Agenda were discussed:

1. To confirm and approve the minutes of the last IQAC meeting held on 09.09.2019
2. To note and ratify the action taken report (ATR) of the last IQAC meeting
3. Signing of MOU with reputed Industries undertaken for working on R&D Problem
4. Preparation and suggestion for AQAR for 2020-2021.
5. Value Added course
6. Miscellaneous

Members present :

Sl. No.	Name	Designation	IQAC Designation
1	Dr. Malay R. Dave	Principal ,JISCE	Chairman
2	Ms. Madhura Chakraborty	Asst. Professor	Coordinator
3	Dr. Sila Singh Ghosh	Registrar, JIS Group	VP-CR, JIS Group
4	Dr. Partha Sarkar	Vice- Principal, JISCE	Member, IQAC JISCE
5	Dr. Papun Biswas	HOD	Director, IQAC, JISCE
6	Dr. Bidhan	Asst. Professor	Member, IQAC JISCE



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	Malakar		
7	Mr. Soumyabrata Saha	HOD	Member, IQAC JISCE
8	Ms. Kavya Jaiswal	Administrative Officer	Alumni Member
9	Mr. Kaustav Das	Asst. Professor	Invitee
10	Mr. Jit Chakraborty	Asst. Professor	Invitee
11	Ms. Tiyaisha Patra, EE 2 nd Year,	Student	Student Representative

The following members were absent in the meeting

Sl. No.	Name	Designation	IQAC Designation
1	Dr. Sabyasachi sen	Dean	Dean R & D, JISCE
2	Dr. Biswarup Neogi	HOD	Member, IQAC JISCE
3	Dr. Anal Ranjan Sarkar	Asst. Professor	Member, IQAC JISCE
4	Dr. Debasish Das	HOD	Member, IQAC JISCE
5	Dr. Ashit Kr. Sen	Pannalal Institution, Kalyani	Head of the Institution
6	Mr. Rajendra Rout	GapCon Engineering Pvt. Ltd.	Administrative Officer

AGENDA 1: To confirm and approve the minutes of the last IQAC meeting held on 09.09.2019

The IQAC discussed and considered the minutes of the last meeting held on 09.09.2019 copy of which was circulated to the members. Resolution: The draft minutes of the meeting held on 09.09.2019 was confirmed.

➤ AGENDA 2: To note and ratify the action taken report (ATR) of the last IQAC meeting.

Resolution: The action taken report was presented before IQAC members.



INTERNAL QUALITY ASSURANCE CELL JIS COLLEGE OF ENGINEERING

	Resolution	Action Taken
Agenda 1	Chairperson of IQAC has decided to enrich the speed of the internet with higher bandwidth in the entire college campus nearly to 100 Mbps. Previous year, it was 50 MBPS.	The Bandwidth have been augmented to higher speed of connectivity
Agenda 2	Resolution: IQAC Chairman has advised all the members present in the meeting to share their view on the admission of this year. In the meeting it has been also discussed to have a better plan for admission	A plan has been shared from Exam cell regarding school visit and special classes arranged by Dept. of Basic Science before Joint Entrance Exam.
Agenda 3	Resolution: The Chairperson has advised to organize a larger no of Faculty Development Program, International Seminar, National Seminar, Workshops in the institute level.	ICDP 2019 has been planned and executed.
Agenda 4	Resolution: A proposal has been made to incorporate the followings in the curriculum: ☐ Honors and Minor on Emerging Technologies connected to Industry 4.0 ☐ Emphasis on IPR Generation, Startup Creation and Skill Development Including Life Skills ☐ Dedicated Course on Universal Human Values	Feedback has been collected from various stakeholders and followed by summarized the feedback for assessment based on the Institutional Benchmark and submitted to IQAC. On the basis of feedback, new subjects have been adopted into the new curriculum R21 after consultation with BOS. This new curriculum R21 is to be followed from 2021-22.



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	(additional 3 Credit Points) ☐ Interdisciplinary Projects ☐ Re-defining CO and CO-PO Mapping Based on AICTE Exam Reforms ☐ Credit Transfer Through MOOCs ☐ Electives Bucket Leading to Domain Specializations	
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➤ **Agenda 3: Signing of MOU with reputed Industries undertaken for working on R&D Problem**

Resolution: Increasing R&D activities in the institution becomes key for getting approvals like NAAC, NIRF etc. Keeping this necessity in mind it has been decided that institute will sign MOU with reputed industries so that research activities can be explored more in the institute.

➤ **Agenda 4: Preparation and suggestion for AQAR for 2020-2021.**

Resolution: AQAR Format and IQAC documents to be sent to all staff members of JISCE by the Principal for mass awareness.

➤ **Agenda 5: Value Added course**

Resolution: The Chairperson has advised to provide more focus on value added courses

➤ **Agenda 6: Miscellaneous**

- Resolution : IQAC chairperson has emphasized more for R&D practices.
- Resolution : IQAC chairperson has advised to motivate students in Entrepreneurship.
- Resolution: Besides different courses beyond curriculum, Project based learning has also being asked to practice more.

Meeting ended with vote of thanks by the Principal.

Ms. Madhura Chakraborty
Coordinator, IQAC

Dr. Malay R. Dave
Chairman, IQAC



JISCE

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