



INTERNAL QUALITY ASSURANCE CELL JIS COLLEGE OF ENGINEERING

Ref.: JISCE/IQAC/GM/2020-21/01

02.09.2020

NOTICE

IQAC

It is hereby notified that IQAC meeting for the Academic Year 2020-2021 is scheduled to be held on 9th September, 2020 from 05:00 PM onwards. Please make it convenient to attend the meeting Google Meet to discuss on the following agendas. All concerned are hereby requested to make their one year plan (AY: 2020-2021) in terms of quality enhancement in the institute and present in the meeting.

Agenda:

1. To confirm and approve the minutes of the last IQAC meeting held on 08.06.2020
2. To note and ratify the action taken report (ATR) of the last IQAC meeting
3. To finalize Curriculum and Syllabus of Regulation 21
4. To add more Value Added Courses.
5. To analyze result of even semester
6. Miscellaneous

Ms. Madhura Chakraborty
Coordinator, IQAC
JISCE

Copy to:

1. Principal, JISCE
2. All HODs
3. Registrar/Deans
4. All IQAC cell members



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MEMBERS OF IQAC CELL

Sl. No.	Name	Department/ Work Status	Designation	IQAC Designation	Representation As Per Norms
1	Prof(Dr.) Partha Sarkar	Administration	Principal ,JISCE	Chairman	Head of the Institute
2	Ms. Madhura Chakraborty	ECE	Asst. Professor	Coordinator	Coordinator
3	Dr. Sila Singh Ghosh	Administration	VP-CR, JIS Group	Representative from Management	VP-CR, JIS Group
4	Dr. Papun Biswas	EE	HOD	Director, IQAC, JISCE	Director, IQAC, JISCE
5	Dr. Sabyasachi sen	BSHU	Dean	Dean R & D, JISCE	Sr.Administrative Staff
6	Dr. Biswarup Neogi	ECE	HOD	Member, IQAC JISCE	Teacher
7	Dr. Anal Ranjan Sarkar	ME	Asst. Professor	Member, IQAC JISCE	Teacher
8	Dr. Debasish Das	CE	HOD	Member, IQAC JISCE	Teacher
9	Dr. Sudipta Sahana	CSE	Asst. Professor	Member, IQAC JISCE	Teacher
10	Dr. Bidhan Malakar	EE	Asst. Professor	Member, IQAC JISCE	Teacher
11	Mr. Soumyabrata Saha	IT	HOD	Member, IQAC JISCE	Teacher
12	Ms. Kavya Jaiswal	Administration	Administrative Officer	Alumni Member	External Member
13	Mr. Kaustav Das	CE	Asst. Professor	Invitee	External Member
14	Mr. Jit Chakraborty	BSHU	Asst. Professor	Invitee	External Member
15	Ms. Sadrita Basu,	EE 2 nd Year	Student	Student Representative	External Member
16	Dr. Ashit Kr. Sen	Pannalal Institution, Kalyani	Principal	External Member	Head of the Institution
17	Mr. Rajendra Rout	GapCon Engineering Pvt. Ltd.	Manager	External Member	Administrative Officer



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Minutes of the IQAC meeting held on 9th September , 2020 at 5:00 PM at Google Meet .

The following Agenda were discussed:

1. To confirm and approve the minutes of the last IQAC meeting held on 08.06.2020
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5. To analyze result of even semester
6. Miscellaneous

Members present :

Sl. No.	Name	Designation	IQAC Designation
1	Prof(Dr.) Partha Sarkar	Principal ,JISCE	Chairman
2	Ms. Madhura Chakraborty	Asst. Professor	Coordinator
3	Dr. Sila Singh Ghosh	VP-CR, JIS Group	Representative from Management
4	Dr. Papun Biswas	HOD	Director, IQAC, JISCE
5	Dr. Sabyasachi sen	Dean	Sr.Administrative Staff
6	Dr. Biswarup Neogi	HOD	Member, IQAC JISCE
7	Dr. Anal Ranjan Sarkar	Asst. Professor	Member, IQAC JISCE
8	Dr. Debasish Das	HOD	Member, IQAC JISCE
9	Dr. Sudipta Sahana	Asst. Professor	Member, IQAC JISCE
10	Dr. Bidhan Malakar	Asst. Professor	Member, IQAC JISCE
11	Mr. Soumyabrata Saha	HOD	Member, IQAC JISCE
12	Ms. Kavya Jaiswal	Administrative Officer	Alumni Member
13	Mr. Kaustav Das	Asst. Professor	Invitee
14	Mr. Jit Chakraborty	Asst. Professor	Invitee
15	Ms. Sadrita Basu, EE 2 nd Year,	Student	Student Representative



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The following members were absent in the meeting

Sl. No.	Name	Designation	IQAC Designation
01	Dr. Ashit Kr. Sen	Pannalal Institution, Kalyani	Head of the Institution
02	Mr. Rajendra Rout	GapCon Engineering Pvt. Ltd.	Administrative Officer

AGENDA 1: To confirm and approve the minutes of the last IQAC meeting held on 08.06.2020

The IQAC discussed and considered the minutes of the last meeting held on 08.06.2020 copy of which was circulated to the members. *Resolution:* The draft minutes of the meeting held on 08.06.2020 was confirmed.

➤ AGENDA 2: To note and ratify the action taken report (ATR) of the last IQAC meeting.

Resolution: The action taken report was presented before IQAC members.

	Resolution	Action Taken
Agenda 3	<i>Resolution:</i> Chairperson of IQAC has decided to enrich the speed of the internet with higher bandwidth in the entire college campus nearly to 100 Mbps. Previous year, it was 50 MBPS	The Bandwidth have been augmented to higher speed of connectivity
Agenda 4	<i>Resolution:</i> The Chairperson has advised to increase no of faculty publication and no of IPRs.	All HODs have informed their departmental faculties and all are working to publish more no of patent.
Agenda 5	<i>Resolution:</i> Chairperson of IQAC has recommended that the no of PHD supervisor should be increased in MAKAUT.	It has been done.
Agenda 6	<i>Resolution:</i> The Chairperson has advised to organize more conference to engage students mentally during pandemic situation	IOCER COVID 19 has been planned



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Agenda 7	Resolution : The Chairperson has advised to organize more conference to engage students mentally during pandemic situation.	Setting up of Doctor's forum for Peer Mentoring of young faculty members:48 publications in IOCER COVID 19
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➤ Agenda 3: To finalize Curriculum and Syllabus of Regulation 21

Resolution: Chairperson of IQAC has advised all the HODs to have a final check of Curriculum and detail Syllabus of Regulation 21 .

➤ Agenda 4 : To add more Value Added Courses

Resolution: The Chairperson has advised to increase no of value added courses for the betterment of students.

➤ Agenda 5 : To analyze result of even semester

Resolution : The Chairperson has advised to analyze all the results of Even Semester and check their attainment.

➤ Agenda 6: Miscellaneous

- *Resolution :* The Chairperson has advised to increase the no of R&D projects.
- *Resolution :* The Chairperson has advised to arrange more Student Club Activities in Online mode to motivate students during pandemic situation.
- *Resolution :* The Chairperson has advised to increase the no of PhD supervisor in MAKAUT.

Meeting ended with vote of thanks by the Principal.

Ms. Madhura Chakraborty
Coordinator, IQAC
JISCE

Prof(Dr.) Partha Sarkar
Chairman, IQAC
JISCE