



INTERNAL QUALITY ASSURANCE CELL JIS COLLEGE OF ENGINEERING

Ref.: JISCE/IQAC/GM/2020-21/04

03.06.2021

NOTICE

IQAC

It is hereby notified that IQAC meeting for the Academic Year 2020-2021 is scheduled to be held on 8th June, 2021 from 05:00 PM onwards. Please make it convenient to attend the meeting Google Meet to discuss on the following agendas. All concerned are hereby requested to make their one year plan (AY: 2020-2021) in terms of quality enhancement in the institute and present in the meeting.

Agenda:

1. To confirm and approve the minutes of the last IQAC meeting held on 10.03.2021
2. To note and ratify the action taken report (ATR) of the last IQAC meeting
3. To implement the curriculum from next Academic year.
4. To review R&D activity.
5. Achievement in AY 2020-2021.
6. Miscellaneous

Ms. Madhura Chakraborty
Coordinator, IQAC
JISCE

Copy to:

1. Principal, JISCE
2. All HODs
3. Registrar/Deans
4. All IQAC cell members



INTERNAL QUALITY ASSURANCE CELL JIS COLLEGE OF ENGINEERING

MEMBERS OF IQAC CELL

Sl. No.	Name	Department/ Work Status	Designation	IQAC Designation	Representation As Per Norms
1	Prof(Dr.) Partha Sarkar	Administration	Principal ,JISCE	Chairman	Head of the Institute
2	Ms. Madhura Chakraborty	ECE	Asst. Professor	Coordinator	Coordinator
3	Dr. Sila Singh Ghosh	Administration	VP-CR, JIS Group	Representative from Management	VP-CR, JIS Group
4	Dr. Papun Biswas	EE	HOD	Director, IQAC, JISCE	Director, IQAC, JISCE
5	Dr. Sabyasachi sen	BSHU	Dean	Dean R & D, JISCE	Sr. Administrative Staff
6	Dr. Biswarup Neogi	ECE	HOD	Member, IQAC JISCE	Teacher
7	Dr. Anal Ranjan Sarkar	ME	Asst. Professor	Member, IQAC JISCE	Teacher
8	Dr. Debasish Das	CE	HOD	Member, IQAC JISCE	Teacher
9	Dr. Sudipta Sahana	CSE	Asst. Professor	Member, IQAC JISCE	Teacher
10	Dr. Bidhan Malakar	EE	Asst. Professor	Member, IQAC JISCE	Teacher
11	Mr. Soumyabrata Saha	IT	HOD	Member, IQAC JISCE	Teacher
12	Ms. Kavya Jaiswal	Administration	Administrative Officer	Alumni Member	External Member
13	Mr. Kaustav Das	CE	Asst. Professor	Invitee	Teacher
14	Mr. Jit Chakraborty	BSHU	Asst. Professor	Invitee	Teacher
15	Ms. Sadrita Basu,	EE 2nd Year	Student	Student Representative	Student
16	Dr. Ashit Kr. Sen	Pannalal Institution, Kalyani	Principal	External Member	Head of the Institution
17	Mr. Rajendra Rout	GapCon Engineering Pvt. Ltd.	Manager	External Member	Administrative Officer



INTERNAL QUALITY ASSURANCE CELL JIS COLLEGE OF ENGINEERING

Minutes of the IQAC meeting held on 10th March , 2021 from 5:00 PM at Google Meet .

The following Agenda were discussed:

1. To confirm and approve the minutes of the last IQAC meeting held on 10.03.2021
2. To note and ratify the action taken report (ATR) of the last IQAC meeting
3. To implement the curriculum from next Academic year.
4. To review R&D activity.
5. Achievement in AY 2020-2021.
6. Miscellaneous

Members present:

Sl. No.	Name	Designation	IQAC Designation
1	Prof(Dr.) Partha Sarkar	Principal ,JISCE	Chairman
2	Ms. Madhura Chakraborty	Asst. Professor	Coordinator
3	Dr. Sabyasachi sen	Dean	Sr. Administrative Staff
4	Dr. Biswarup Neogi	HOD	Member, IQAC JISCE
5	Dr. Anal Ranjan Sarkar	Asst. Professor	Member, IQAC JISCE
6	Dr. Debasish Das	HOD	Member, IQAC JISCE
7	Dr. Sudipta Sahana	Asst. Professor	Member, IQAC JISCE
8	Dr. Bidhan Malakar	Asst. Professor	Member, IQAC JISCE
9	Mr. Soumyabrata Saha	HOD	Member, IQAC JISCE
10	Ms. Kavya Jaiswal	Administrative Officer	Alumni Member
11	Mr. Kaustav Das	Asst. Professor	Invitee
12	Mr. Jit Chakraborty	Asst. Professor	Invitee
13	Dr. Ashit Kr. Sen	Pannalal Institution,Kalyani	Head of the Institution



INTERNAL QUALITY ASSURANCE CELL JIS COLLEGE OF ENGINEERING

The following members were absent in the meeting

Sl. No.	Name	Designation	IQAC Designation
01	Mr. Rajendra Rout	GapCon Engineering Pvt. Ltd.	Administrative Officer
02	Ms. Sadrita Basu, EE 2nd Year,	Student	Student Representative
03	Dr. Sila Singh Ghosh	VP-CR, JIS Group	Representative from Management
04	Dr. Papun Biswas	HOD	Director, IQAC, JISCE

AGENDA 1: To confirm and approve the minutes of the last IQAC meeting held on 10.03.2021

The IQAC discussed and considered the minutes of the last meeting held on 10.03.2021 copy of which was circulated to the members. *Resolution:* The draft minutes of the meeting held on 10.03.2021 was confirmed.

➤ AGENDA 2: To note and ratify the action taken report (ATR) of the last IQAC meeting.

Resolution: The action taken report was presented before IQAC members.

	Resolution	Action Taken
Agenda 3	<i>Resolution:</i> Chairperson of IQAC has recommended to analyze the outcome of the signed MOU.	National Highway Authority of India • Conduct an Webinar for Teacher and staff- • “Webinar Road Safety” on 17th December 2020 • Conduct Webinar for Student “Climate Resilient Transportation” on 12th February 2021
Agenda 4	<i>Resolution:</i> Chairperson of IQAC has proposed to analyze the report of Internal Academic Audit.	Conducted Audit as per NBA Tier-I guideline and a complete report has been submitted by the audit committee.



INTERNAL QUALITY ASSURANCE CELL JIS COLLEGE OF ENGINEERING

Agenda 5	<i>Resolution</i> : The Chairperson has advised to review the requirement of Building, Laboratories, Library, Faculty & Staff <i>Resolution</i>: The Chairperson has proposed to make a strategic plan for next AY	• It has been done • A strategic plan for the next upcoming year is under processing.
----------	--	---

➤ Agenda 3: To implement the curriculum from next Academic year.

Resolution: Chairperson of IQAC has advised to have a final check on the curriculum before the starting of next AY.

➤ Agenda 4: To review R&D activity.

.

Resolution: Chairperson of IQAC has emphasized to have more R&D activities.

➤ Agenda 5 Achievement in AY 2020-2021.

Resolution : The Chairperson has informed and congratulated for all the achievements during AY 2020-2021.

Meeting ended with vote of thanks by the Principal.

Ms. Madhura Chakraborty
Coordinator, IQAC
JISCE

Prof. (Dr.) Partha Sarkar
Chairman, IQAC
JISCE